

Scioto County Board of DD Finance Committee Meeting Minutes – February 8, 2012

Held in Room 211 of Vern Riffe School, 2619 Gallia Street, Portsmouth, Ohio

6:33 PM

1. Roll Call: Present were Committee members Jeff Kleha (Chair) and Mike Thoroughman. Board members Rodney Barnett and William Rockwell arrived fifteen minutes later. Also present were Superintendent Ben Hollinger, Community Services Director Julie Monroe and Business Manager Matt Purcell

2. Topic of Discussion: 2012 Budget

Business Manager Matt Purcell explained how the budget is developed. He began by reviewing a document that included projected expenditures for the overall agency and for each program department. In October, each director is given a couple of weeks to draft his/her own department's budget based on expenses in the past and anticipated future needs. Certain costs are predetermined, such as salaries and benefits of existing staff, but many others are at the discretion of the department director. There is a period of review and fine-tuning by Mr. Purcell, Mr. Hollinger and the directors, before the document is ready to be presented to the Board.

Mr. Hollinger pointed out a number of changes that were impacting the predicted budget deficit. He anticipates that maximizing the available revenue streams and keeping expenses flat will continue to contribute to bridging the budget gap. He also stated he considered all the projections to be conservative.

Mr. Purcell remarked that a three percent increase in salaries for non-management staff was incorporated in the projections. Mr. Hollinger explained that by approving the budget, the Board would not automatically enact a pay raise for staff. This issue would first have to be considered by the Personnel Committee and then the Board would make a decision on it as a separate issue.

There was some discussion. Mr. Rockwell asked to see the actual figures from 2011 alongside the projections for 2012. Mr. Purcell offered to prepare that and email the information to committee members. In response to questions, Mr. Hollinger discussed the possible local ramifications of state and federal actions. Additionally, he gave a brief synopsis on how tax levies work.

3. Suggested Action: Mr. Kleha made the motion to recommend that the Board approve the budget as presented. Mr. Thoroughman seconded. The Committee members voted unanimously to approve the motion.

4. Adjournment: Mr. Barnett made the motion to adjourn. Mr. Thoroughman seconded. The Committee adjourned at 7:15 p.m.

Prepared by Margaret Compton
Submitted respectfully by:

Stephanie Childers, Recording Secretary